



**Conflict of Interest Declaration Form  
for Governing Boards –  
2022-2023 School Year**

Pursuant to section 70 of the Education Act (CQLR, Chapter I-13.3),

I, THE UNDERSIGNED \_\_\_\_\_, a Sir Wilfrid Laurier School Board Governing Board member at \_\_\_\_\_ School/Centre,

SOLEMNLY DECLARE THAT:\*

1. I do not have any personal interests, direct or indirect, in any enterprise, which has or may have a business relationship with the Sir Wilfrid Laurier School Board, its schools or centres.
2. I have a personal interest, direct or indirect, in the following enterprises, which have or may have a business relationship with the Sir Wilfrid Laurier School Board, its schools or centres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To ensure that my personal interests, whether direct or indirect, do not conflict with those of the school board, its schools or centres, I shall abstain from discussing or voting on any matter concerning any of the above-mentioned enterprises and avoid influencing any decision related thereto. I will also withdraw from a meeting while the matter is discussed or voted on.

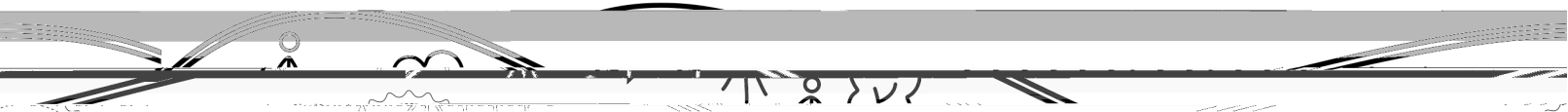
I UNDERTAKE to inform the principal/centre director of any modification to the above at the next sitting of the Governing Board.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

\*Please check either box 1 or 2.

This form will be kept on file by the Director General.



## Extract from the Education Act

70. Every member of the governing board who has a direct or indirect interest in an enterprise that places the member's personal interest in conflict with the interest of the school must, on pain of forfeiture of office, disclose the interest in writing to the principal, abstain from voting on any matter concerning the enterprise and avoid influencing the decision relating to it. The member must, in addition, withdraw from a meeting while the matter is discussed or voted on.

A disclosure under the first paragraph must be made at the first meeting of the governing board

- 1) after a person having such an interest becomes a member of the governing board;
- 2) after a member of the board acquires such an interest;
- 3) during which the matter is dealt with.