

PROVINCE OF QUÉBEC  
Ville de Rosemère

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, January 23, 2019 at 19:30 hours, at which were:

Present: Paolo Galati Chairman; Vicky Kaliozakis, Vice-Chair (via telephone); Commissioners James Di Sano, Guy Gagnon, Peter MacLaurin (via telephone), Anne McMullon, Emilio Miglioza, Melissa Wall and Parent Commissioner Stéphane Lévesque and Gabelle Absolonne, Director General.

Absent: Commissioners Bob Pellerin, Vice-Chair Alternate, and Anick Brunet; Parent Commissioners Anthony Beliotis and Charbel Mourad

#### 4.0 Report from the Chairman

The Chairman presented his monthly report noting the following:

- Community breakfasts :
  - Laval Junior Academy raised 2 500\$
  - Rosemere High School raised 15 000\$
- Funerals attended:
  - Jim Shea, Chairman of the Western Quebec School Board;
  - Claire Grably, School Secretary at Crestview Elementary School;
- The Commissioners training session on January 19, 2019 at Laurentian Regional High School;
- Over 100 people came out for the Town Hall on January 21, 2019 and the results of the evening are expected shortly from Institut Nouveau Monde (INM).

#### 5.0 Director General's Report

The Director General highlighted:

- "Coffee with the DG". This is a new initiative where the Director General and members of ALT go and have a casual coffee meeting with every school and centre team to see what they are thinking about their school, job and overall environment. The results to date have been very positive;
- The Sir Wilfrid Laurier Foundation Gala on January 21, 2019;
- The upcoming Open House at Laval Senior Academy (LSA) on January 29, 2019. The school is very proud of its 94.4% graduation rate and is looking forward to highlighting all of the great things that take place at LSA;
- The benefit to parents from the new online registration will make it easier to re-register their children for the coming school year. She thanked Information Technology and School Affairs and School Organization for their contribution to this project and for training the employees who will be using it;
- The official registration period for the

Nomination of a Commissioner to Regroupement lavallois pour la réussite éducative (RLPRÉ) WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-170208-CA-0055, approving the creation of the “Regroupement lavallois pour la réussite éducative (RLPRÉ)”, formerly the “table interordres Laval”;

CC-190123-CA-0116 WHEREAS the RLPRÉ has requested that the Sir Wilfrid Laurier School Board name a representative to sit on its conseil d’administration;

Commissioner James Di Sano MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Anthony Belisle as representative for the “Regroupement lavallois pour la réussite éducative (RLPRÉ)” conseil d’administration.

Carried unanimously

The Vice-Chair entered the meeting and disconnected from the telephone at 19:54 hours

7.1.2 Policy on Safe and Caring Schools and Centres – Authorization for Consultation:

Policy on Safe and Caring Schools and Centres - Authorization for Consultation WHEREAS section 18.1 of the Education Act requires students to conduct themselves in a civil and respectful manner, and contribute to a healthy and secure environment;

WHEREAS the Education Act mandates schools to establish rules of conduct and anti-bullying anti-violence plans to ensure safe and healthy school environments;

CC-190123-CA-0117

WHEREAS the school board wishes to formulate work to govern and encourage practices conducive to promoting safe schools, centres and work environments for all;

WHEREAS the Sir Wilfrid Laurier School Board currently does not have such policy;

Commissioner Anne McMullon MOVED THAT on the recommendations of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation Policy #2019-CA-25: Policy on Safe and Caring Schools and Centres;

AND THAT the consultation begins on January 24, 2019 and ends on March 8, 2019 with the Governing Boards, Parents Committee, Association des cadres scolaires – Sir Wilfrid Laurier Chapter, Sir Wilfrid Laurier Administration, Laurier Teachers’ Union (LTU), Professionals, CSN-S18 and SEPB-Québec-FTQ Local 577.

Carried unanimously

7.1.3 Signing Authority:

7.1.3.1 Contracts and Other Documents:

Signing Authority

Contracts and Other Documents

CC-190123-CA-0118

WHEREAS these new appointments require that the signing authority be updated;

Commissioner Vicky Kaliozakis MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Chairman, or in his absence or with his knowledge the Vice-Chair, as well as the Director General, or in her absence or with her knowledge the Assistant Director General, to sign contracts and other documents on behalf of the Sir Wilfrid Laurier School Board, effective 2019-01-24;

AND THAT this resolution replaces resolution #CC-141210-CA-0087 as of the date indicated above.

Carried unanimously

#### 7.1.3.2 Cheques and Other Related Financial Documents:

Signing Authority WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-181024-CA-0039, appointing a new Chair

Cheques and Other Related Financial Documents WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-181212-CA-0078, electing a new Vice-Chair;

CC-190123-CA-0119

WHEREAS these new appointments require that the signing authority be updated;

Commissioner Guy Gagnon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Chairman, or in his absence or with his knowledge the Vice-Chair, as well as the Director General, or in her absence or with her knowledge, the Assistant Director General, or in his absence or with his knowledge the Director of Financial Resources, to sign cheques and other related financial documents on behalf of the Sir Wilfrid Laurier School Board, effective 2019-01-24.

AND THAT this resolution replaces resolution #CC-141210-CA-0088 as of the date indicated above.

Carried unanimously

#### 7.2 Human Resources

##### 7.2.1 Amendments to Policy on Harassment – Authorization for Consultation:

On a “point of information”, Commissioner Guy Gagnon inquired as to why the consultation period differed from that for the Policy on Safe and Caring Schools and Centres.

The Interim Director of Corporate Affairs and General Services noted that the Policy on Safe and Caring Schools and Centres is a new policy established with additional consultation time whereas the Policy on Harassment is an existing policy that is being amended.

Amendments to Policy on Harassment – Authorization for Consultation WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #060426-HR-0201, approving 2006-HR-06: Policy on Harassment;

CC-190123-HR-0120

WHEREAS it has become necessary to amend this policy in order to reflect the current laws;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation policy

AND THAT the consultation begins on January 24, 2019 and ends on March 4, 2019 with the Association québécoise des cadres scolaires Sir Wilfrid Laurier Chapter, Sir Wilfrid Laurier Administrators' Association, Laurier Teachers' Union, Professionals, CSN-S18 and SEPB-Québec-FTQ Local 577.

Carried unanimously

### 7.3 Material Resources and Transportation

#### 7.3.1 Change Orders

##### 7.3.1.1 Our Lady of Peace ES – Renovation Project:

Change Orders WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170426-MR-0078, awarding the contract for the complete interior renovation project at Our Lady of Peace Elementary School to Corporation de construction Germano, for a direct expenditure (hereinafter referred to as "net taxes") to the school board in the amount of 1 782 976,81\$;

CC-190123-MR-0121 WHEREAS the Executive Committee and the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #EC-17027-MR-0004, #EC-171025-MR-0011, #EC-171122-MR-0024, #EC-180228-MR-0041, #CC-180228 and #CC-180228-MR-0086 approving change orders in the amount of 303 310,29\$ net taxes;

WHEREAS, a new change order has been submitted for a credit due to certain equipment no longer being required in the amount of 2 000,00\$, before taxes, taxes included or 2 137,74\$ net taxes;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change order credit in the amount of 2 137,74\$ net taxes;

AND THAT the total cost of the project including the change orders, be increased to 2 086 287,09\$ net taxes;

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per by-law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

##### 7.3.1.2 St-Paul ES – Foundation, Roof, Air Conditioning Systems and Washroom Project:

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources and Transportation advised that change orders and 0, are related to the decontamination of the soil and the removal of the tanks and account for the 10.6% increase to the project budget.

Change Orders WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-MR-0107, awarding the contract for the bathroom, foundation, roof and St-Paul ES – Foundation, CVC system renovation project at Saint-Paul Elementary School to Corporation de construction Germano for a direct expenditure (hereinafter referred to as "net taxes") to the school board in the amount of 1 627 308,01\$;

CC-190123-MR-0122

WHEREAS, the Executive Committee and Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #EC-180926-MR-0010 and #CC-181128-MR-0070 approving change orders in the amount of 182 291,71\$ net taxes;

WHEREAS, with the renovation and an additional change order occurred related to various modifications and decontamination work in the amount of 147 882,99\$, before taxes (170 028,47\$, taxes included or 158 067,32\$ net taxes

Commissioner Viki Iliotzakis MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change order in the amount of 158 067,32\$ net taxes;

AND THAT the total cost of the project including the change orders, be increased to 1 968 297,04\$ net taxes;

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign all documentation concerning this project, as per Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

### 7.3.2 Bank of Professionals - Architectural Engineers, Civil and Structural, Mechanical and Electrical, and Geotechnical:

Commissioner Guy Gagnon stated that he would not support this resolution as he objects to the fact that there was no Commissioner representation on the Selection Committee.

Bank of Professionals Architects and Engineers, Civil and Structural, Mechanical and Electrical, and Geotechnical

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-MR-0089 approving the call to tender for the creation of a bank of professionals (Architects, Civil and Structural Engineers, Mechanical and Electrical Engineers and Geotechnical Engineers) for a three-year period, for the projects for which the sums for professional fees are less than \$101,100;

CC-190123-MR-0123

WHEREAS, as per Article 43 of the Act Respecting service contracts of public bodies, a public notice of qualification is published at least once a year for up to three years so as to allow the qualification of other service providers for the period of validity of the list;

WHEREAS a public notice of qualification was published on the SEAO on December 13, 2018, so as to allow the qualification of other service providers for the period of validity of the bank of professionals.

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign all documentation concerning this project, as per Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	James Di Sano, Paolo Galati, Stéphane Henley, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners & Parent Commissioners voting NAY:	Guy Gagnon
Commissioners & Parent Commissioners ABSTAINING:	Melissa Wall

### 7.3.3 Tender Validity Extension – Construction Projects:

The Director of Material Resources and Transportation advised that the tender validity extension would provide some leeway with the verification of plans and specifications by a city or town, any changes they might request that may be required prior to the issuance of permits.

Tender Validity Extension WHEREAS, as per Article 39 of the Regulations concerning construction contracts of public bodies, Construction Projects

CC-190123-MR-0124

## 8.0 Information Items

### 8.1 SWL Foundation Report:

There was no report.

The Chairman reminded everyone that the Sir Wilfrid Laurier Foundation January Gala is tomorrow evening and that it is sold out.

### 8.2 Parent Commissioners Reports

#### 8.2.1 Parents Committee Report:

There was no report.

#### 8.2.2 SEAC Report:

Parent Commissioner Stéphane Henley presented the monthly SEAC Report noting:

- The next conference is February 19, 2019 deal with work and life balance. People can participate in person or online;
- The conference in April will deal with Speech Therapy and the one in May will be on Occupational Therapy;
- SEAC is trying to have as many conferences possible in order to generate visibility;
- SEAC now has a Facebook page;
- The overcrowding situation at Crestview Elementary School is causing concern for the committee;
- A marketing plan for SEAC is being worked on.

### 8.3 Report of QESBA

Commissioner Peter MacLaurin advised that the meeting of QESBA is Friday, January 25, 2019. At this meeting, a new Vice-Chair will be elected to replace Jim Shea of the Western Quebec School Board.

## 9.0 Question Period:

The Interim Director of Corporate Affairs and the General explained the process for question period.

In response to questions from Commissioner Guy Gagnon, the Director of Material Resources and Transportation, with the assistance of the Director General, noted the following

- Two directives have been received from the MEES to ensure that all schools are equipped with carbon monoxide detectors;
- The school board has carbon monoxide detectors at schools that have a combustion furnace;
- There are also detectors for methane gas;
- The detectors are calibrated every two years and are connected to the alarm system of the school board;
- The schools received a procedure for the detectors in January 2018;
- At 30 parts per million the detector alarm goes off for the first time and there is a second alarm at 200 parts per million;



