

PROVINCE OF QUÉBEC  
 Ville de Rosemère

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, June 26, 2019 at 19:30 hours, at which were:

**Present:** Paolo Galati Chairperson; Vicky Kaliozakis, Vice-Chairperson; Bob Pellerin, Vice-Chairperson Alternate; Commissioners James Di Sano, Anne McMullon, Emilio Migliozi and Parent Commissioners Tara Anderson, Anthony Beliotis, and Stéphane Henley and Gaëlle Absolonne, Director General.

**Also present were:** Frédéric Greschner, Assistant Director General; Stephanie Krenn, Interim Director of Corporate Affairs and Secretary General; François Badin, Interim Director of Human Resources; Robin Bennett, Director of Information Technology; Florence Delorme, Director of School Affairs and School Organization; Michel Dufour, Director of Material Resources and Transportation; Geoffrey Higgs, Director of Pedagogical Services; Chao Ling Pan, Director of Financial Resources; and Jocelyne Thompson-Ness, Administration Officer.

**Absent:** Commissioners Anick Brunet, Guy Gagnon, Peter MacLaurin and Melissa Wall.

**Guests:** Dan Lamoureux, President, and Russell Copeman, Executive Director, Quebec English School Board Association; Grenville Elementary School Principal Nancy Bennett; Special Education Technician Tracy Mactavish, and Teacher, Meghan Wicki.

The Chairperson called the meeting to order.

**TIME: 19:30 hours**

**0.0 Opening of Meeting**

**0.1 Acknowledgement of the Land**

*"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.*

*All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."*

**1.0 Approval of the Agenda**

The following addition to the agenda was proposed:

**0.0 Opening of Meeting:**

0.2.3 QESBA Presentation.....RES

Approval of the Agenda

Parent Commissioner Stéphane Henley MOVED THAT the agenda be(d Trae5:000/TeEWdedthe H the a.8(d Transp

## 0.2 Recognition

### 0.2.1 *Chapeau, les filles!*

The Chairperson extended congratulations to Rachel Ducharme, Jenica-Teija Gagnieux-Trichas, Mitra Seifi and Katherine Seiler for being named finalists in the 2019 *Chapeau, les filles!* contest.

### 0.2.2 Makerspace at Grenville Elementary School

The Chairperson welcomed the Principal of Grenville Elementary School and two members of the school staff to the meeting.

The Principal of Grenville Elementary School extended the school's appreciation to the Director General for providing the means to make the Makerspace event available to all of the Laurentian schools. She also noted that this activity is very good for students with special needs.

The team from Grenville Elementary School (GES) reviewed the Makers Space event noting:

There were 30 stations made up of 10 different challenges with each participant participating in four challenges;

The goal of the event is to get students to teach students with the teachers observing;

GES began to use this platform two years ago with the teachers agreeing to have one hour of class time per week set aside for this purpose;

It brings real problem-solving into the classroom and it has touched students in many different ways as with Makers Space there is no right or wrong answer, so there is no fear of failure;

Makerspace allows the students to complete the task their way rather than the conventional or expected way, which decreases frustration.

The Chairperson and the Director General congratul

In response to questions, the President and Executive Director of QESBA noted:

QESBA has been in discussion with the FCSQ (Fédération des commissions scolaires du Québec) about the potential abolishment of school boards;

One of the outstanding features of the Sir Wilfrid Laurier School Board is its bilingual Vocational Training Centre, Construc-Plus in St-Eustache;

### 3.0 Question Period

There were not questions.

### 4.0 Report from the Chairperson

The Chairperson asked for a moment of silence In Memory of Stéphane Beaudry, a French teacher at Crestview Elementary School for many years.

He went on to present his monthly report noting the following:

Events : ASISTA press conference, Laurier Gala & Star Fest, Color to Conquer Cancer, Laval Junior Academy Awards Night, Inauguration of the Morin Heights Elementary School outdoor classroom, Dévoilement du plan de développement culturel de la Ville de Laval, Model the Way (Advanced Student Leadership), Sir Wilfrid Laurier Foundation Lobster Dinner, and the play *The Greatest Showman* at Jules Verne Elementary School;  
 Graduations: CDC Pont-Viau, Portage, Jules Verne Elementary School, St-Paul Elementary School, and St-Vincent Elementary School.

The Chairperson extended appreciation, on behalf of the school board, to all parents for being supportive of their children and the schools and centres in the endeavour to provide an excellent education. He also thanked the staff of the schools and centres for being dedicated, providing exciting opportunities and an enriching school experience that keeps the students engaged.

### 5.0 Director General's Report

The Director General presented her monthly report commenting on:

Events, noting that she had attended many of the same events as the Chairperson, as well as Makerspace Day at Grenville Elementary School and the 4-year old Pre-Kindergarten visit to the head office;

The current portrait for the Pre-Kindergarten program has 17 classes approved for this school board. These 17 classes have helped increase the enrolment for the 2019-2020 school year by 200 students;

Earlier this evening there was a ceremony for the planting of a Vimy Oak Tree in honour of school board's previous chairperson, Jennifer Maccarone, for all of her work with this school board and the Quebec English School Boards Association (QESBA);

Highlights of our school board's vehicle to success:

**C**ommunication – This evening is the 21<sup>st</sup> meeting of the Council of Commissioners for the 2018-2019 school year, which shows the level of commitment of our Council and school board in the decision making process;

**A**ccountability – The employees of the head office are to be commended for always ensuring that the Council of Commissioners have what is required to do its job;

**R**igour – Thank you to all the employees of the Sir Wilfrid Laurier School Board who strive to accomplish their daily tasks with much rigour. Our graduation rate is certainly a testament to this hard work;

**S**olution oriented – Working together with the Governing Boards, Parents Committee, Special Education Advisory Committee (SEAC), associations, unions and partners.

In closing, the Director General wished everyone a happy and safe summer.

6.0 Business Arising:

6.1 Harassment Policy

Harassment Policy  
CC-190626-HR-0213

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-190123-HR-0120, authorizing for consultation policy #2006-HR-06: Policy on Harassment;

WHEREAS the Association québécoise des cadres scolaires– Sir Wilfrid Laurier Chapter (ACSQ), Sir Wilfrid Laurier Administrators' Association, Lau

## 7.0 Decision Items:

## 7.1 Human Resources

## 7.1.1 Selection Committees

## 7.1.1.1 Management Staff

In response to a question from the Vice-Chairperson, the Interim Director of Corporate Affairs and Secretary General advised that should the Chairperson decide to take the first seat on a selection committee, the Vice-Chairperson could be named to a Commissioner seat.

Selection Committees

WHEREAS, at any given time, there may be vacant Management positions;

Management Staff

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association, a Selection Committee needs to be established to conduct interviews;

CC-190626-HR-0216

WHEREAS the nomination of a selection committee with a mandate to carry-out its functions for an entire school year will increase the school board's efficiency and expediency with respect to filling vacant positions;

Commissioner Vicky Kaliotzakis MOVED THAT a Selection Committee be established as follows to hold interviews for any Management positions during the period of July 1, 2019 to June 30, 2020:

Commissioner #1  
 (1<sup>st</sup> choice Chairperson, 2<sup>nd</sup> choice Vice-Chairperson)  
 Commissioner #2 (Any Commissioner)  
 Commissioner #3 (Any Commissioner)  
 Commissioner Alternate #1 (Any Commissioner)  
 Commissioner Alternate #2 (Any Commissioner)  
 Commissioner Alternate #3 (Any Commissioner)  
 Director General or Delegate  
 Director of Human Resources  
 Representative of AQCS  
 Representative of SWLAA

AND THAT this selection committee continue to fulfill its mandate until replaced for the following school y

Selection Committees      WHEREAS the Council of Commissioners of the

In-School Administrators

CC-190626-HR-0217

COMPLAINT	RECOMMENDATIONS	COUNCIL DECISION
(a) Reporting and sharing of student's behaviour (b) Pulling student out of class	Matter has been addressed appropriately by the principal. No recommendation.	Support recommendation



Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the recommendations made by the Student Ombudsman in his report dated May 27, 2019 regarding the complaint of this parent;

AND THAT the school administration and school board be mandated to follow through with said recommendations and ensure that all parties concerned are informed accordingly.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Tara Anderson, James Di Sano, Paolo Galati, Stéphane Henley, Vicky Kaliozakis, Anne McMullon, Emilio Migliozi, Bob Pellerin
Commissioners & Parent Commissioners ABSTAINING:	Anthony Beliotis

In response to a question received during the question period at the May 22, 2019 meeting, the Director General noted that the cost of the AESOP system in 2018-2019 was approximately 17 651.55\$ and that 3,600 absences were covered. The data compiled on the use of the AESOP system by this school board has shown it to be a success.

2019-2020 Initial Budget

CC-190626-FR-0220

WHEREAS in accordance with the Education Act (CQLR, chapter I-13.3), the Sir Wilfrid Laurier School Board must adopt and submit to the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) its operating, investment and debt service budget for the 2019-2020 school year;

WHEREAS the budget is balanced for the 2019-2020 school year;

WHEREAS the adjusted standardized assessment of taxable immovables before exemption that was used to determine the balance subsidy was of \$9,486,441,713 on May 1, 2019, in accordance with the Education Act and the budgetary rules for the 2019-2020 school year;

WHEREAS the school tax proceeds, which were of \$14,102,259 on May 1, 2019, were determined by taking into account:

an adjusted standardized assessment of taxable immovables of \$25,000 and less in the amount of \$37,180,740, and

an adjusted standardized assessment of taxable immovables of more than \$25,000 in the amount of \$9,449,260,973;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners adopt the operating, investment and debt service budget for the 2019-2020 school year, providing for revenues of \$178,167,870 and expenses of \$178,167,870, subject to the authorization of the Minister, in accordance with section 279 of the Education Act;

AND THAT it be submitted to the Ministère de l'Éducation et de l'Enseignement supérieur (MEES).

**Carried unanimously**

### 7.3.2 2019-2020 Tax Rates

The Chairperson ind'Ee lower school tax rates is positive for the schools boards.

2019-2020 Tax Rates

CC-190626-FR-0221

WHEREAS Bill 3: *An Act to establish a single school tax rate*, was adopt-3 into law on April 16, 2019;

WHEREAS the objective of this law is to establish a single school tax rate for the province of Québec;

WHEREAS Bill 3 allows for a transition period beginning in 2019-2020 to allow each school board to gradually reduce its tax rate until it reaches the lowest rate permitted by law;

WHEREAS the Sir Wilfrid Laurier School Board will apply the tax of the French school board to which it shares the same territory;

Commissioner Anthony Beliotis MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2019-2020 school tax rates as follows:

Region	School Board	2019-2020
Laurentides	Commission scolaire de la Rivière-du-Nord	0.10540
Laurentides	Commission scolaire de la Seigneurie-des-Milles-Îles	0.10540
Laurentides	Commission scolaire Pierre-Neveu	0.10540
Laurentides	Commission scolaire des Laurentides	0.10540
Laval	Commission scolaire de Laval	0.18340
Lanaudière	Commission scolaire des Affluents	0.21663
Lanaudière	Commission scolaire des Samares	0.21125

Carried unanimously

### 7.3.3 Composition of Resource Allocation Committee

The Director General presented and reviewed that composition of the Resource Allocation Committee (RAC) as discussed at the June 19, 2019 meeting of the Corporate Committee.

Composition of Resource  
Allocation Committee

CC-190626-FR-0222

7.4 Material Resources and Transportation

7.4.1 Engagement of Service Provider – Garbage and Recycling

Engagement of Service  
Provider

Garbage and Recycling

CC-190626-MR-0223

Tender 19-209-05 - Task Order Contract - Excavation  
Rank

Lot

Schools

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, "if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank", the Sir Wilfrid

Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank", as indicated above;

AND THAT, the Chairperson, as well as the Director General, and in their absence or with their



AND THAT, as per the *Regulation respecting construction contracts of public bodies*, "if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank", the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank", as indicated above;

AND THAT, the Chairperson, as well as the Director General, and in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

### 7.4.2.3 Moving

Engagement of  
Contractors – Task Order  
Contract

Moving

CC-190626-MR-0227

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, "a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain";

WHEREAS public tenders for a moving task order contract were called and subsequently opened on June 7, 2019;

WHEREAS the conformability of all bidders has been verified by the Material Resources and Transportation Department;

WHEREAS the contract is for one-year, starting July 1st, 2019 and ending June 30, 2020, with an option to renew for two additional years, one year at a time;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the moving task order contract, for the period of July 1, 2019 to June 30, 2022, to Déménagement MEC Plus for a total cost of 169 200,00\$ before taxes, 194 537,70\$ all taxes included or 180 852,38\$ net taxes as per the following tender results:

Tender 19-209-09 - Task Order Contract - Moving		
Rank (from lowest to highest)	Name of Contractor	Total amount for three years (before taxes)
1	Déménagement MEC Plus	169 200,00\$



AND THAT, as per the *Regulation respecting construction contracts of public bodies*, "if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank", the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank", as indicated above;

AND THAT, the Chairperson, as well as the Director General, and in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, "if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank", the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank", as indicated above;

AND THAT, the Chairperson, as well as the Director General, and in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

## 7.5 Adult Education and Vocational Training / Service aux entreprises

### 7.5.1 Vocational Training Authorizations

#### 7.5.1.1 Industrial Drafting – Permanent Authorization

In response to a question from Commissioner Emilio Migliozi, the Assistant Director General advised that there will be one cohort of 22 students.

Vocational Training  
Authorizations

WHEREAS the Council of Commissioners adopted resolution #CC-150325-AE-0145, requesting a permanent authorization for DVS 5725 Industrial Drafting;

Industrial Drafting  
Permanent Authorization

WHEREAS a provisional authorization was granted and is expiring on June 30, 2019;

CC-190626-AE-0229

WHEREAS the Sir Wilfrid Laurier School Board wishes to resubmit a request for a permanent authorization for DVS 5725 Industrial Drafting;

WHEREAS Services Québec endorses the Sir Wilfrid Laurier School Board's request for a permanent authorization from the Ministère de l'É

### 7.5.1.21 Tree Pruning – Provisional Authorization

In response to a question from Commissioner Emilio Migliozi, the Assistant Director General advised that this is in partnership with Commission scolaire de Laval and that at this time there is one student from this school board in the existing cohort.

Vocational Training  
Authorizations

WHEREAS the Council of Commissioners adopted resolution # CC-170524-AE-0093, requesting an authorization for DVS 5866 Tree Pruning (DVS 5079 Arboriculture-élagage);

Tree Pruning  
Provisional Authorization

WHEREAS a provisional authorization was granted and is expiring on June 30, 2019;

**CC-190626-AE-0230**

WHEREAS the Sir Wilfrid Laurier School Board wishes to resubmit a request for a provisional authorization for DVS 5866 Tree Pruning;

WHEREAS Services Québec endorses the Sir Wilfrid Laurier School Board's request for a provisional authorization from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

WHEREAS the English Language Vocational Educational Council (ELVEC) and the Provincial Organization of Continuing Education Directors, English (PROCEDE) tables have also endorsed the Sir Wilfrid Laurier School Board's request for a provisional authorization from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

Commissioners Emilio Migliozi MOVED THAT, on the recommendation of the Corporate  
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